



CAREER CENTER SANCTION FORM

Student Information:

Name: _____

Due Date: _____

Career Consultant Information:

Name: _____

Email: _____

STUDENT: In accordance with the resolution of your conduct case it was recommended or required for you to meet with a career consultant from the University of Georgia’s Career Center, located on the 2nd floor of Clark Howell Hall, to discuss potential career options and appropriate information to disclose to future employers. Refer to your Informal Resolution Agreement or Formal Hearing Decision Form for any additional requirements to fulfill your sanction(s). During your appointment with the Career Center, it is up to you to decide whether you would like to disclose any information about your conduct history to your career consultant. Please note, the Career Center and career consultant do not dispense legal advice.

Contact the Career Center reception desk at (706) 542-3375 to schedule an appointment with your career consultant. Visit the Career Center website - <http://career.uga.edu/contact> - for additional information.

When your appointment is complete, you MUST have your career consultant sign this form. It is YOUR RESPONSIBILITY to return this form, along with any additional sanction documentation related to your visit to the Career Center, to the Office of Student Conduct in room 247 Memorial Hall by the deadline stated on your Informal Resolution Agreement or Formal Hearing Decision Notice. Failure to comply with this sanction as outlined in your Informal Resolution Agreement or Formal Hearing Decision Notice and on this form may result in additional charges being filed against you and your records being flagged. A flagged record prevents you from registering, adding or dropping classes, and withdrawing.

I have read the above instructions and agree to comply with them.

Student’s Signature: _____ Date: _____

Date of Appointment: _____

Appointment Time: _____

CAREER CONSULTANT: As part of a sanction, a student may be recommended or required to meet with a career counselor. Through this meeting, the Office of Student Conduct hopes that the student is able to gain awareness of the many resources the Career Center has to offer, while having an in-depth conversation about their potential career options and appropriate information to disclose to future employers. During the appointment it is appropriate to ask the student about their conduct history, but it is up to the student to decide what information, if any, they would like to disclose. Should you have any questions or concerns, please feel free to contact the Office of Student Conduct at (706) 542-1131 or conduct@uga.edu.

TO BE COMPLETED BY CAREER CONSULTANT:

I, _____, verify that the student named above met with me on the time and date noted above.

Career Consultant’s Signature: _____ Date: _____