



# Student Conduct

Student Affairs

UNIVERSITY OF GEORGIA

## SUSPENSION INFORMATION

**Introduction:** The Office of Student Conduct provides this information sheet to students who have been suspended from the University through the conduct process. The information listed is not intended to be exhaustive, but instead should provide general information to assist students in exiting and re-enrolling at the University. Any questions related to specific processes and procedures should be directed to the appropriate department or office. Also, please be advised that there may be other processes and procedures that are not specifically mentioned on this information sheet that may pertain to your specific situation.

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**Definition:** Suspension – Temporary severance of a student’s relationship with the University for a specific period of time. The period of time and any requirements that must be satisfied prior to re-enrollment are to be specified on an Informal Resolution Agreement or Formal Notice of Decision Form.

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**Notice of Suspension Letter:** A Notice of Suspension letter will be sent to the following departments/offices:

- Office of the President
  - Office of the Registrar
  - Office of Student Financial Aid
  - Bursar’s Office
  - Dining Services
  - University Housing
  - Office of Legal Affairs
  - University Human Resources
  - Vice President for Student Affairs
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**Department and Office Information:** The following departments/offices may assist suspended students with inquiries about exit processes and procedures.

**Bursar and Treasury Division** — 412 E. Broad Street — (706) 542-2965 — [busfin.uga.edu/finance-division/bursar/](http://busfin.uga.edu/finance-division/bursar/)

- Contact the Bursar’s Office for inquiries about fees and tuition.

**Office of the Registrar** — Holmes/Hunter Academic Building — (706) 542-4040 — [reg.uga.edu](http://reg.uga.edu)

- Contact the Office of the Registrar for information about withdrawal from current or enrolled in classes.
- The Office of the Registrar will also be able to explain what information is given to professors and how they determine grades for classes being taken at the time of suspension.

**Office of Student Financial Aid** — Holmes/Hunter Academic Building — (706) 542-6147 — [osfa.uga.edu](http://osfa.uga.edu)

- Contact the Office of Student Financial Aid for information about financial aid and the HOPE Scholarship.

**University Housing** — Russell Hall — (706) 542-1421 — [housing.uga.edu](http://housing.uga.edu)

- Refer to University of Georgia Residence Hall Contract for further information about refunds and cancellation fees.

**Dining Services** — Bolton Dining Commons — (706) 542-1256 — [dining.uga.edu](http://dining.uga.edu)

- Refer to Academic Year Meal Plan Agreement for further information about refunds and cancellation fees.

**Transportation and Parking Services** — Joe Frank Harris Commons — (706) 542-7275 — [tps.uga.edu](http://tps.uga.edu)

- Contact Parking Services for information on how to cancel a parking pass.

**General Information while on Suspension:** Unless a student is barred from campus, a student on suspension can access all campus resources that are open to the general public. Some campus resources that are open to the general public may require a fee.

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**Dean's Certification:** Some schools, programs, companies, and organizations require applicants to submit a Dean's Certification, which verifies a student's records. Four offices are involved in the certification process at the University of Georgia. The Office of the Registrar reports the enrollment verification and academic standing of the student, the Vice President for Instruction reports any violations of the University's academic honesty policy, the Equal Opportunity Office reports on any violations of the Non Discrimination and Anti-Harassment (NDAH) policies, and the Office of Student Conduct reports on any violations of the Code of Conduct and sanctions issued. The Dean's Certification process may be initiated by completing the Dean's Certification Form at [conduct.uga.edu/deans-certification/](https://conduct.uga.edu/deans-certification/)

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**Returning to the University:** Before you will be eligible for readmission or registration, you must schedule a meeting with the Office of Student Conduct to confirm that you have complied with all sanctions and fulfilled all conditions of your suspension. A student on suspension should refer to their Informal Resolution Agreement or Formal Hearing Decision form for any additional requirements during suspension and once the period of suspension has ended.

Should your suspension (including time away from the University outside of your suspension period) result in your non-enrollment at the University for one year or more, you will be required to apply for readmission to the University. Readmission is not automatic. Readmission will depend on (1) your academic eligibility, (2) your financial good standing with the University, (3) your compliance with all sanctions and fulfillment of all conditions of your suspension, (4) the University's consideration of any disciplinary or criminal matters other than the conduct on which your suspension was based, and (5) satisfaction of all other requirements for enrollment at the University.

For more information about the readmission process, please contact the office of the Registrar at (706) 542-4040.

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**Office of Student Conduct**

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(706) 542-1131  
[conduct.uga.edu](https://conduct.uga.edu)